

DS-32000 Quick Guide

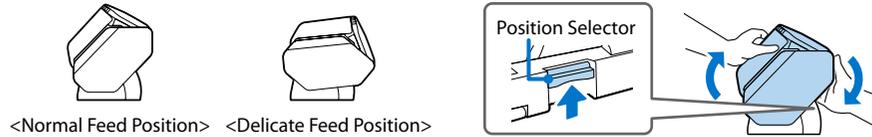
See the "User's Guide" (digital manual) for general instructions on using the scanner. You can download the latest version of the User's Guide from <epson.sn>.

This guide provides an overview of the most common scanning methods.

Scanning Workflow

1 Changing the Position of Scanner

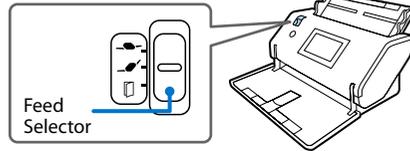
While keeping the position selector raised, rotate the body of the scanner.



2 Changing the Position of Feed Selector

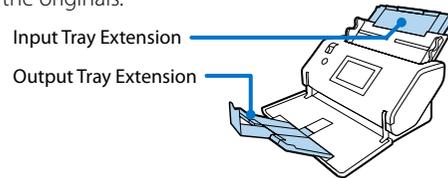
Change the position of the feed selector according to the type of the originals.

| | |
|--|---------------|
| | Delicate Feed |
| | Normal Feed |
| | Manual Feed |



3 Extending the Input Tray Extension and the Output Tray Extension

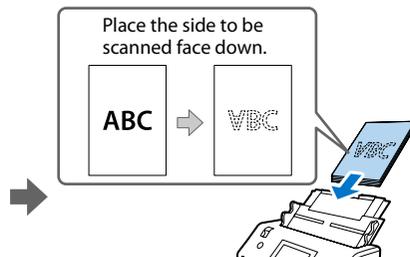
Extend them according to the length of the originals.



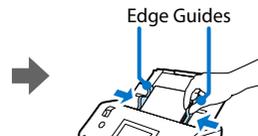
4 Placing Originals



Fan the originals well.



Place the original.



Adjust the edge guides to fit the original.

5 Scanning

Select the Scanning Side and Image Type, specify the image adjustment settings and file saving settings, and then start scanning.

Placing Standard Size Originals

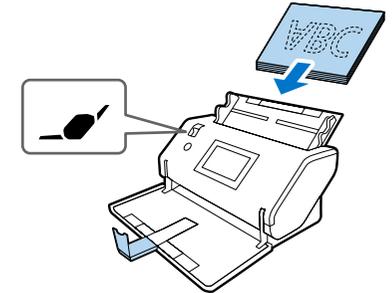
Operations and settings vary depending on the type of originals.
Perform operations according to your originals.

Placing A4 Size Originals

- Scanner: Normal Feed Position
- Feed selector: (Normal Feed)

Loading capacity is as follows:

- General copier paper: 120 sheets
- Thick originals: Less than 120 sheets

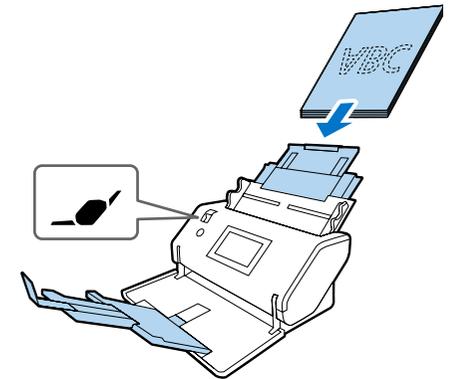


Placing A3 Size Originals

- Scanner: Normal Feed Position
- Feed selector: (Normal Feed)

Loading capacity is as follows:

- General copier paper: 60 sheets
- Thick originals: Less than 60 sheets



Placing A3 Size Originals with Fold Lines

- Scanner: Normal Feed Position
- Feed selector: (Normal Feed)

Check how it is folded and the direction of the fold line before placing the original.

Originals with a crease in the middle



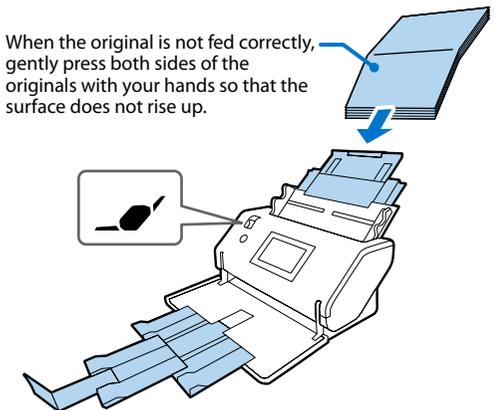
Set with a mountain fold.

Originals with a binding fold



Set the largest face becoming the top when folded.

When the original is not fed correctly, gently press both sides of the originals with your hands so that the surface does not rise up.



Loading capacity is as follows:

- Originals with a crease in the middle: 60 sheets
- Originals with a binding fold: 10 sheets

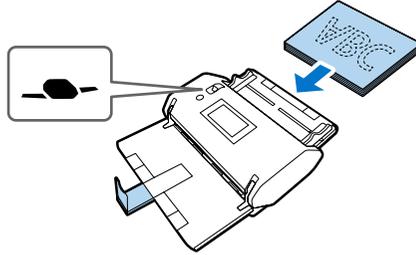
Placing Special Originals

Operations and settings vary depending on the type of originals.
Perform operations according to your originals.

Placing Thin Papers

- Scanner: Delicate Feed Position
- Feed selector:  (Delicate Feed)

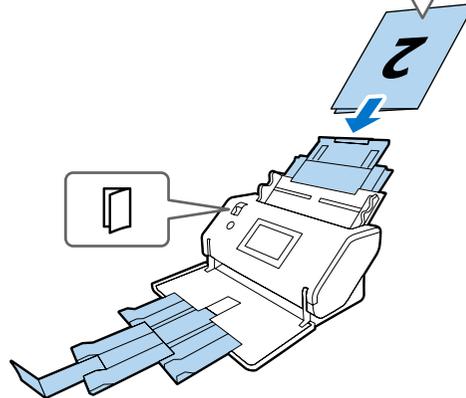
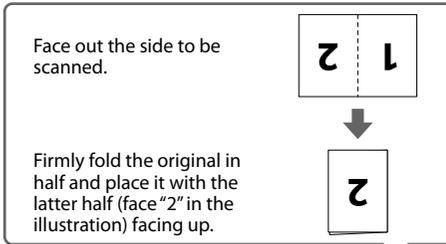
Loading capacity is 20 sheets.



Placing Large Size Originals

- Scanner: Normal Feed Position
- Feed selector:  (Manual Feed)
- Select **Large Originals** from Scan Settings in Epson Scan 2.

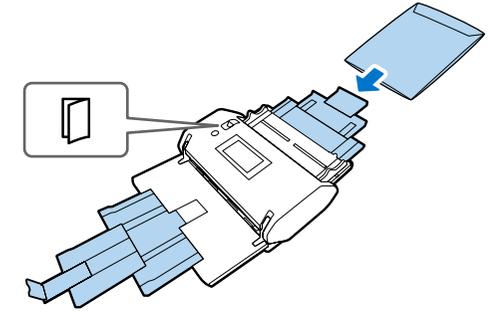
- A large original is considered to be larger than A3 size, but equal to or smaller than A2 size.
- Do not load two or more large originals at a time.
- Scanning using  (Normal Feed) from the feed selector may damage the originals. Set the feed selector to  (Manual Feed) before scanning large originals.



Placing an Envelope that Contains Documents

- Scanner: Delicate Feed Position
 - Feed selector:  (Manual Feed)
- By pressing the Scan button in this status, **Automatic Feeding Mode (Continuous)** becomes available and the Pickup Roller rotates continuously.

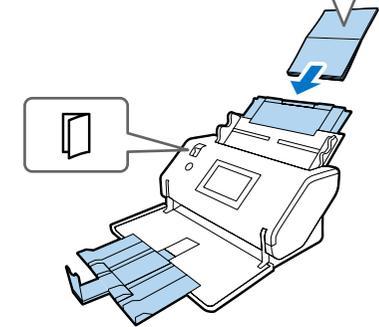
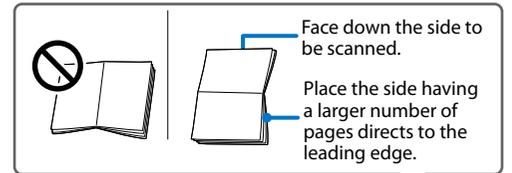
- You can scan envelopes with a total thickness of 2.5 mm (0.098 in.) or less.
- Do not load two or more envelopes at a time.



Placing a Booklet

- Scanner: Normal Feed Position
- Feed selector:  (Manual Feed)
- Select **Booklets** from Scan Settings in Epson Scan 2.

- Booklets being scanned are as follows:
 - Size: up to A4 in a two-page spread
 - Thickness: up to 2.0 mm (0.079 in.) when the booklet is closed
- Scanning with  (Normal Feed) of feed selector may damage the originals. Set the feed selector to  (Manual Feed) before you scan the large size originals.
- Do not load two or more booklets at a time.



Placing a Passport

When scanning a passport, make sure to use the Passport Carrier Sheet (sold separately).

- Scanner: Normal Feed Position
- Feed selector:  (Manual Feed)
- Select **Passport** from Scan Settings in Epson Scan 2.

- You can scan passport with a total thickness of 5.0 mm (0.197 in.) or less in the Passport Carrier Sheet.
- Do not load two or more Passport Carrier Sheets at a time.

